

**EASTERN WASHINGTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**September 22, 2000—10:00 a.m.**  
**Cheney Campus**  
**PUB 263-5-7**

**MINUTES**

**Board Members Participating**

Ms. Kelly Behne  
Mrs. Jean L. Beschel, Chair  
Mr. Gordon Budke  
Mr. Neil McReynolds  
Dr. Mark Mays  
Ms. Cynthia Shiota

**Faculty Participating**

Dr. Wendy Repovich, President, Faculty Organization

**Staff Participating**

Mr. Phil Akers, Associate Vice President for Development/Executive Director EWU Foundation  
Mr. Scott Barnes, Director of Athletics  
Ms. Marty Brzoska, Director of Advising  
Dr. Peter Dual, Provost and Vice President for Academic Affairs  
Dr. Fritz Erickson, Dean of the College of Education and Human Development  
Ms. Terese Flynn, Director, Alumni Relations  
Ms. Toni Habegger, Chief Financial Officer  
Ms. Lynn Harty, Executive Assistant to the Provost  
Mr. Michael Irish, Associate Vice President for Facilities  
Mr. Khalil Islam, Assistant to the Dean of Students  
Ms. Pat Kelley, Dean of Information Resources  
Dr. Brian Levin-Stankevich, Vice President for Student Affairs  
Ms. Stefanie Pettit, Public Information Officer  
Mr. Rick Romero, Associate Vice President for Business Services  
Ms. Judith Penrod Siminoe, Associate to the President  
Ms. Julie Thayer, Assistant to the Vice President for Student Affairs  
Mr. Lee Urbaniak, Computer Maintenance Tech III

**Students Participating**

Ms. Bree Holsing, President, ASEWU  
Mr. Ryan Kroum, ASEWU  
Ms. Heather Ruley, ASEWU

**Others Participating**

Ms. Deborah Danner, Assistant Attorney General  
Ms. Virginia deLeon, Spokesman-Review  
Ms. Amy Jo Sooy, Mayor, City of Cheney

**Call to Order and Quorum, I. and II.**—Mrs. Beschel

At 10:05 a.m. Chair Beschel called the meeting of the Board of Trustees of Eastern Washington University to order. A quorum was present. Chair Beschel noted that Trustee Jackson and Trustee Ormsby were traveling and unable to attend today.

**III. Reports**

**Trustees' Reports, III.A.**

Trustee Mays reported from the Academic Affairs Committee. The Social Work program is preparing for its eighth year review, and what they're doing is quite impressive. Their student to faculty ratio is 26:1, with 280 graduate students in three programs (on the Cheney campus, in Yakima, and in Everett) and 140 undergraduates. Their program is offered throughout the state, wherever there is a demonstrated need. They provide for the Idaho Child Research Program the only consulted institute offered in Coeur d'Alene during the summer. The faculty have averaged 3.5 publications in refereed journals or books over the past five years, and they receive one-third of the entire university's external grant funding. The school offers a host of other programs and interdisciplinary degrees, including cutting-edge programs. They are looking to the community and the future for direction to define the curriculum to meet those needs, utilizing an important feedback loop. Their program is ecologically correct, but also practical.

A second topic discussed at the Academic Affairs committee meeting, was the filters we use to allow people admission to the university. We need the middle class group, but GPA and SAT scores shouldn't be the only criteria for admission. Trustee Mays noted that age shouldn't be a filter, and culture/language shouldn't be a filter. We need to maintain the same standards and not inadvertently filter. Eastern can grant up to 15% of special student waivers in the undergraduate program.

Additional items were a presentation on the McNair fellowships at Eastern and a research project for a FIPSE grant in social science education.

Trustee Budke reported that the Facilities Committee would meet this afternoon. As liaison with the Foundation, he reported on their efforts on training to increase donor participation and contributions.

Trustee McReynolds reported on the last two Student Affairs committee meetings. A new Dean of Students has been hired. The student health clinic services were addressed at the August meeting and a task force will look at this topic over the longer term. The committee also reviewed the implementation of the new mandatory fee and will look at feedback from students. Second, enrollment issues were discussed. In August the committee reviewed the consultant's report, and today they will discuss where we are for this fall. As of yesterday, the end of day 2, we seem to be a little ahead of our target in terms of enrollment. The committee looked at diversity among recruitment efforts, and Mr. McReynolds noted that President Jordan gave a report on diversity at the Higher Education Coordinating Board on Tuesday. Vice Presidents Levin-Stankevich and Dual will be involved in looking at the academic climate on campus. Third, the committee discussed the implementation of the academic integrity policy that was adopted by the Faculty Senate last spring. Information will be distributed to the Board.

Trustee Budke noted there was a 3-4 minute segment on Eastern on the news last night. It was a good piece featuring LaShund Lambert and Brian Levin-Stankevich. Chair Beschel saw a bit on athletics, which included the football team and cheerleaders encouraging attendance at the University of Montana football game.

## **Presidents' Reports, II.B.**

### **Faculty Organization Report, II.B.1.—Dr. Wendy Repovich**

Dr. Repovich reported that the new faculty orientation was held last Tuesday. There was a good turnout. The event focused on team building and getting to know each other. The first post-session, coordinated by Larry Kiser, was also very well attended. Post-sessions will continue throughout the rest of the year. She noted that larger classes seem to be a trend this fall.

### **Associated Students' Report, III.B.2.—Ms. Bree Holsing**

Ms. Holsing reported that the reader board project is moving forward, due largely to the fact that the Cheney City Council will adapt their laws to allow EWU to put up the board. The book exchange project is being implemented, with the council supporting this idea at their meeting on the 19<sup>th</sup>. The council also set a goal of strengthening the Washington Student Lobby. Ms. Holsing would like to create an Associated Student commission or cabinet to hear concerns of various constituencies on campus. It would meet on Tuesdays at 2:00 p.m. in the student government offices. Ms. Holsing reported on four of her six goals for this year: to strengthen the Washington Student Lobby; to research book exchange initiatives; to encourage more recognition for students, faculty and staff (quarterly) in terms of their excellence of achievement; and to have more student involvement with the Cheney and Spokane community elementary, middle and high schools with a mentorship program.

### **President's Report, III.B.3.—Dr. Peter Dual**

- Provost Dual explained that President Jordan could not be present because he was representing the Council of Presidents before the House Higher Education Committee in Olympia, regarding the role of universities in economic development. Dr. Dual's first week observation of EWU's fall quarter opening revealed the overall effect of the university's leadership and teamwork. Eastern has 38 new faculty. Over 500 parents attended the new student/parent orientation, and over 650 students and parents attended an ice cream social at the President's home. The Welcome Back breakfast was well attended, and a great event where the Cheney business community joined with the faculty organization and president's office to start the year with fellowship and inspirational remarks. Congratulations to all of the staff who worked so hard on the breakfast.
- Provost Dual introduced Dr. Brian Levin-Stankevich, who introduced the new Dean of Students, Dr. Daniel Pugh,. Eastern is very pleased to have Dr. Pugh on campus. Dr. Levin-Stankevich then reported on enrollment, noting that we won't know where we are on the trend line for drop/adds until next week. By the fifth day it should peak in terms of overall enrollment and especially credit hour, and then we level off on headcount but we start to decline a little bit on the FTE because of the number of courses students have taken—they may have over-enrolled. That tends to level out, with as many as 40-50 down from our peak. Right now we have 8,533 students enrolled, which is up 341 over last fall on the same day. We have 8,325 FTES, which is up 360 FTES over last year. If it levels out, down as much as 8,280, or 50 lower than we are right now, we would predict an annual FTE of 7,932. Our budgeted FTE this year will be 7,831—7,731 from last year plus the 100 that we were awarded for enrollment growth--so that would still put us well over the funded enrollment. If we stay at about 8,325 we could end up with 7,975 as an annual FTE, assuming all winter/spring patterns stay the same. Enrollment is being monitored carefully to avoid surprises. Provost Dual noted that the administration is very serious about managing enrollment.
- Last Tuesday, President Jordan presented Eastern's institutional budget request to the Higher Education Coordinating Board. It was very well received; in particular the presentation was made so that care was given to show how EWU used HECB funds and the authorized discretion that we have

been given over tuition and budget. The meeting included a roundtable discussion on diversity in higher education. Dr. Jordan remarked about the challenges that we face on this side of the state, such as the presence of the Aryan nation and the fact that we are 92% white. He addressed these issues, but made a particularly touching association between setting an academic climate which connects with people in terms of environment of warmth and a sense of belonging to a community. Those are particular aspects that distinguish our challenge.

- Governor Locke will come to EWU on October 5 to host a reception for Promise Scholars. EWU has approximately 245 scholarship recipients.
- The 1999-2000 volleyball team was awarded the American Volleyball Coaches Team Academic Award, Eastern's women's basketball team was named to the women's basketball coaches academic top 25 honor roll with the fourth highest grade point average among Division 1AA schools with a 3.339, and our women's cross-country team ranked tenth in grade point average. Dr. Dual offered congratulations to Scott Barnes and his staff.
- *Celebration 2000: "Our Legacy, Our Future"*, sponsored by the School of Social Work and Human Services, will take place tomorrow in Showalter Auditorium and will feature speaker Christine Gregoire, Washington State Attorney General.
- Governor's Cup activities will take place on September 29 and 30. The Tri-State Economic Development Symposium on Friday will feature Ian Davidson. There will be a "Battle of the Bands" between EWU and the University of Montana at 5:00 p.m. that evening at Main and Wall. Saturday there will be a police-escorted fan caravan from Cheney to Albi Stadium, followed by tailgate party, with the game beginning at 6:05.

#### **IV. Action Items**

##### **Action Item IV.A.: Minutes of the August 25, 2000 Board of Trustees' Meeting**

**Motion 9-1-00:** *"I move that the minutes of the August 25, 2000 Board of Trustees' meeting be approved as submitted."*

*Motion by Trustee Budke; seconded by Trustee McReynolds. Motion carried.*

##### **Action Item IV.B.: Substance Abuse Prevention Policy for Intercollegiate Athletics**

Scott Barnes, Athletic Director, said he was here to ask the Board to approve the purpose statement for the Substance Abuse Prevention Policy for inclusion in the Board of Trustees' policy manual.

**Motion 9-2-00:** *"I move that the Substance Abuse Prevention Policy for Intercollegiate Athletics be approved as submitted."*

*Motion by Trustee Budke; seconded by Trustee Shiota. Mr. Budke noted the Athletics Department has been operating under this policy since last year, with approval by the Athletic Policy Board and after announcement to the Board of Trustees last year. This will now make it an official policy formalized by the Board. Motion carried.*

**Action Item IV.C.: Governing Board for Early Head Start Grant**

Provost Dual asked the Board to appoint the members of the governing board for the Early Head Start grant, to include the board members of the Academic Affairs committee plus Dean Erickson, Risk Manager Laurie Connelly, and Grants Director Ruth Galm.

*Motion 9-3-00: "I move to approve the appointment of the membership of the governing board for the Early Head Start grant."*

*Motion by Trustee Mays; seconded by Trustee McReynolds.* Mr. Budke explained that this board is required by federal guidelines, and that this was logical place for the membership rather than the Board of Trustees as a whole. Provost Dual noted that the membership provides an opportunity for input from key professionals. *Motion carried.*

**Action Item IV.D.: Changes in Tuition Payment and Refund Process--Late Payment Fee and Refund Procedure**

Ms. Toni Habegger, Chief Financial Officer, reported that the federal regulations changed effective October 7. Staff from the Financial Aid Office and Student Services partnered to study Eastern's policies. The results of the study had recommendations to replace the refund policy. This is similar to other higher education institutions and complies with state statutes. The administration is also recommending to change the due date for tuition to coordinate with the refund policy, and also recommend a late payment fee to be invoked after the sixth day of class. She noted that some state institutions' fees are higher than ours are, and some are lower, so we feel ours are fair.

*Motion 9-4-00: "I move that the Board of Trustees approve the changes in the tuition payment and refund process."*

*Motion by Trustee Budke; seconded by Trustee Shiota. Motion carried.*

**Action Item IV.E.: Approval of Charges and Fees**

Ms. Toni Habegger, Chief Financial Officer, brought forward the annual schedule of charges and fees in two parts, prepared by the offices of Academic Affairs and Business and Finance, in coordination with Student Affairs, to show all fees that Eastern charges. Part 1 provides for all special fees. Some have increased or decreased due to the increase or decrease of cost of products. She noted an increased use of the sports facility resulting in lower fees. Fees that changed are in boldface type. Tuition and fees approved last spring are also reflected in this report. The second part lists individual course fees charged to students. These fees are currently reviewed and approved by Academic Affairs on an annual basis. Course fees pay for direct costs of materials and supplies for student use, teaching assistants, lab supplies or special equipment. Ms. Holsing asked about the increased parking fees, and Ms. Habegger explained that the revenue generated from the increased fees will be used for future maintenance of parking lots and parking services staff, as are parking fines. Trustee Shiota requested that, beginning next year, the administration provide a summary of just the changes with their differential and an explanation.

*Motion 9-5-00: "I move that the Annual Report of Charges and Fees be approved as presented."*

*Motion by Trustee Shiota; seconded by Trustee Budke.* Trustee Budke noted the student health fee, and asked Ms. Holsing or Ms. Behne to discuss the student input on the fee. Ms. Holsing responded that perhaps there was a misunderstanding in student government, and that it was not a council-supported initiative. Last year's president said he supported the fee, although the council did not. She is seeking to put together a task force. The concern is that some students

have insurance with a \$5 co-pay, so they don't need the student health services and don't want to pay the mandatory fee. She is encouraging them to get on the task force to help review the fee and to suggest changes for next year. The students will continue to revisit this fee in an effort to be as fair as possible to all students. It was also noted that the other schools in the state have higher health fees than Eastern. *Motion carried.*

**Action Item IV. F.: Approval of Master Plan**

Ms. Toni Habegger requested approval and adoption of the Master Plan for Eastern Washington University. She noted that input was welcomed from everyone, with several public hearings held in May. A presentation was made to the Facilities Committee, as well as the Board of Trustees at its June meeting. Chair Beschel noted that Jim Kolva is very pleased with the way the City of Cheney has been working so closely with the master plan as well as the Eastern campus. It is a very "do-able" plan for the next 10 years. Eastern will have ongoing repercussions with pieces such as the visitor's center and signage.

*Motion 9-6-00: "I move approval of the Master Plan as presented."*

*Motion by Trustee Budke; seconded by Trustee Shiota.* Ms. Holsing requested deferring the vote until the October meeting as she and Dr. Repovich did not receive a copy of the plan. Mr. Budke explained the background of the plan--how it was devised and presented to all constituencies on campus. He said it is a document that will be updated and kept current—not put on a shelf. He was extremely pleased with the process. Trustee Mays explained that today's presentation was like a third reading, a formality, and Provost Dual noted that the plan is timely—we need to get a lot of this started. Dr. Dual suggested he, Ms. Holsing and Dr. Repovich could meet with Ms. Habegger to be briefed and updated. Trustee McReynolds asked what the process is beyond the master plan. Mr. Budke responded that Vice President Voves would bring forward implementation of pieces as part of the capital budget, and would show how it relates to the master plan. *Motion carried.*

**Action Item IV.H.: Election of Officers for 2000-2001**

*Motion 9-8-00: Trustee Budke reported that "The nominating committee presents Michael Ormsby as chair, Mark Mays as vice chair, and Stephen Jordan as secretary of the Board for 2000-2001." Motion carried.*

**VI. Executive Session**

Chair Beschel announced that the Board would adjourn into Executive Session for purposes authorized in RCW 42.30.110, to discuss personnel issues and seek legal counsel. The executive session was estimated to last approximately 30-40 minutes.

**Reconvene**

At 12:10 p.m. Chair Beschel reconvened the Board of Trustees meeting into open session.

**VII. Personnel Actions**

***Motion 9-9-00:** "I move approval of the personnel actions as presented."*

*Motion by Trustee Budke; seconded by Trustee Shiota. Motion carried.*

**VIII. Adjournment**

At 12:15 p.m. Chair Beschel adjourned the meeting.

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Jean L. Beschel  
Chair

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Stephen M. Jordan  
Secretary of the Board of Trustees