CONSTITUTION
Eagles Public Administration and Policy Society (EPAPS)

Adopted 11-12-2014

Article I. Name
The name of this organization shall be the “Eagles Public Administration and Policy Society” and hereafter shall be referred to as EPAPS.

Article II. Purpose
EPAPS exists to provide an avenue for MPA students to engage in career networking, discourse regarding social and fiscal issues, social and fiscal policies and their public impact, and other issues related to public administration and policy.

Article III. Membership
Section 1. All members of EPAPS must be currently registered EWU students who are registered for at least one credit.

Section 2. Membership in EPAPS is open to all students, and is open without regard to race, color, creed, sex, sexual orientation, marital status, age, national or ethnic origin, handicap, the presence of any physical, sensory, or mental disability, status as a disabled or Vietnam era veteran, religious or political beliefs, field of study, or level of education.

Section 3. Associate members consist of EWU faculty and staff, and Cheney community members who are interested in the club’s purpose. These are non-voting members and they cannot hold office.

Article IV. Officers
Section 1. The officers of the EPAPS are as follows:
- President
- Vice President
- Secretary
- Treasurer
- External Relations Manager
- Industry Relations Manager

Section 2. Officers shall be elected in the spring of each year for the next academic year. Election shall be based on a simple majority, with the candidate with the majority vote being selected for the position.

Section 3. Eligibility of officers shall be standard with that of all members of EPAPS, and they must be able to attend most EPAPS meetings and functions as scheduled.

Section 4. Duties of officers
a. President
- Preside over all meetings of EPAPS
- Ensure members receive notice of meetings, training, and other club functions
- Complete reports as required by ASEWU, Student Activities Involvement & Leadership (SAIL), or EWU
- Attend or appoint a delegate to attend the Club and Organizations meetings as required by ASEWU
b. Vice President
   - Assume role of President in absence
   - Facilitate dissemination of information through campus media
   - Initiate and Coordinate all fund raising activities

c. Treasurer
   - Ensure all accounting and purchasing policies, procedures, and regulations of ASEWU and EWU are followed
   - Keep a ledger tracking all expenditures and revenue
   - Provide reports on the financial status of the organization to the membership

d. Secretary
   - Keep Minutes of meetings
   - Keep accurate and updated rosters of all participants in the club
   - Notify club members of future events including, but not limited to:
     - Meetings
     - Other Group Activities

e. External Relations Manager
   - Engage in actions that recruit and inform students regarding EPAPS
   - Engage in actions that pertain to EPAPS’s public relations efforts
   - Provide reports on recruitment and student engagement efforts to the membership

f. Industry Relations Manager
   - Engage in actions that seek out currently employed graduates of EWU’s MPA program and past members of EPAPS
   - Engage in actions that seek out industry representatives who may be interested in the recruitment of or collaboration with members of EPAPS and EWU’s MPA program
   - Keep a database of the above that is available to the membership
   - Provide reports relating to the above to the membership
   - Organize events involving MPA alumni and industry professionals

Section 5. Vacancies in any position will initiate a special election. The vote shall operate as outlined for regular elections. The election to fill the vacancy shall happen at the next scheduled meeting following the announcement to the membership of said vacancy. In the event that the responsibilities of said position are of immediate importance, the President may temporarily appoint another club member to perform those duties until another successful candidate has been elected by the club membership.

Section 6. The term of office for each elected position shall be one academic year. Current officers may run for re-election to the position that they are currently holding.

Article V Advisor
Section 1. An advisor will be selected by the students from interested, eligible EWU staff or faculty each year by the membership. The advisor must be either a permanent full-time or a permanent part-time (at least 50%) member of the faculty (not on sabbatical) or a staff member at the University.

Section 2. The advisor will be responsible for reviewing and approving all forms and documents of the university. The advisor shall stay informed of the activities of the club and university. The advisor shall also serve as a resource for the club in
university processes and resources. Attend meetings and other activities of the club whenever possible.

**Article VI. Meetings**
Meetings will happen at least once per month with an average duration of one hour, unless the members present approve an extension of the meeting. Quorum will consist of a simple majority of the officers.

**Article VII. Amendments**
Amendments to this document must be voted on and approved by 2/3 of the club membership during a scheduled meeting. After being approved, the updated constitution must be submitted to Student Activities Involvement & Leadership (SAIL) for their files.