Course Repeat Policy

Adopted: 5/27/03

The intent of this policy is to limit repeats of business program requirements.

Purposes:

1. Improve program efficiency by providing better availability of courses to students ready to enroll and successfully complete those requirements.
2. Improve program/course quality:
   a. Encourage greater commitment to course work by students
   b. Encourage individual students to make more realistic assessments of appropriate course loads and chances for success within a particular quarter or group of courses
3. Provide improved guidance to students by not encouraging excessive course repeats which suggest lesser likelihood of success in the business program.

Policy:

For fulfillment of each course requirement, the business program will consider the first three times a student completes the requirement; further attempts of the requirement will not be accepted. In accordance with EWU’s repeat policy, only the most recent of the (first) three completions will be accepted. Completion is defined as receiving a final grade in the requirement.

A student who has been denied admission to the business program or who has been dropped from the program based on application of this policy may seek admission into the program, or continuation, through petition to the Dean of the College of Business and Public Administration.

This policy applies to all business program core, major and minor requirements, and includes graded attempts of these requirements at colleges and universities other than EWU. For the specific requirements, refer to the General Undergraduate Catalog or the Business Advising web site.

Process:

It is anticipated that enforcement of the policy will not be handled automatically by the Student Information System but will require review of transcripts at the time of admission to the business program and/or review of transcript/graduation forms just prior to graduation. Information as to the policy and the student’s obligation to understand and follow it will be included on program advising information and admission forms and in EWU catalog information.
When a student declares business administration as a degree program, the student will be informed of this policy by the business advisor. If a student applying for formal admission to the business program has completed a business program requirement a third time with a grade lower than a 2.0, the student will be informed by the business advisor that the student is not admissible and that further attempts of the course will not be considered. If a student has been formally admitted to the business program and then completes a business program requirement a third time with a grade lower than 2.0, the student will be dropped from the program and informed by the business advisor that further attempts of the course will not be considered.